

# Tucson Youth Development Board Governance Committee

Meeting Minutes from:

Tuesday July 12, 2022 at 12:00 pm

Held virtually via Zoom.

## AGENDA

	<b>Topic</b>	<b>Leader</b>	<b>Purpose &amp; Desired Outcome</b>	<b>Estimated Time</b>
1.	<b>Welcome &amp; Roll Call</b> Meeting commenced at 12:15 pm <u>Present:</u> Marissa Amezcua, Jose Arias, Julie Kudrna, Larry Lucero <u>Absent:</u> Michael Olguin	Julie Kudrna	Open meeting	3 min
2.	<b>Review and approve 6/13/22 meeting minutes</b> No revisions; approved.	Julie Kudrna	Decision → Revise and approve	2 min
3.	<b>Strategic Initiatives: TYD Board Member Recruitment</b> Status update and next steps on recruitment efforts  <u>Minutes:</u> <ul style="list-style-type: none"> <li>Marketing/Communications – Julie to reached out to prospect last week; waiting to hear back. Larry has a relationship with the prospect and may reach out.</li> <li>Juvenile justice, child welfare, judicial – Julie and Marissa have intro meeting with a prospect on Thursday, July 14.</li> <li>Nonprofit accounting – all set with Karly Meza pending passage of background check.</li> <li>Workforce development – Julie is in conversation with JTED to ensure there is no conflict of interest. The Committee discussed potential concerns in this area, noting that we have no formal or informal arrangements/MOUs/contracts (financial or otherwise) with JTED; TYD EDs serve on the Board for Pima Vocational HS (similar to JTED) without conflict concerns; some TYD students utilize JTED but students choose which organizations they want to work with from several options; and JTED typically serves students who are already enrolled in school, rather than looking for a school. The Committee also noted that the Board is unlikely to take action regarding any collaboration with JTED; rather, this would be handled by the ED and program staff. If there were any Board action, the member could recuse themselves. In summary, TYD does not believe any conflict of interest exists. Julie’s JTED contact indicated they would consult with their leadership. Julie to follow up with JTED.</li> <li>Education administration, charter school – no update.</li> </ul>	All	Information sharing Decision → Establish next steps	15 min

4.	<b>Strategic Initiatives: <i>Bylaws Review &amp; Revision</i></b>  What revisions to the current bylaws are needed to support TYD’s mission and goals and effectively guide the Board’s actions and decisions?  *Current focus areas: <ul style="list-style-type: none"> <li>• Article IV – Board of Directors</li> <li>• Article VI – Officers</li> <li>• Article V – Meetings</li> <li>• Article VIII – Committees</li> </ul> See <u>Handout</u> : Word document: “TYD Bylaws 10 13 2016 BGC rev” (running revisions)	All  Discussion  Decision → Develop recommendations  30 min
5.	<b>Unfinished Business</b>  Select next and/or regular meeting date/time  Next Committee meeting will be via Zoom with date/time selected via online poll.	Julie Kudrna  Decision → Select meeting date/time  5 min
6.	<b>Adjourn</b>  Adjourned at 1:01 pm	Julie Kudrna  Close meeting  2 min

**Next meeting:** TBD

**EXHIBIT A**

**ARTICLE IV- BOARD OF DIRECTORS**

**A. President**

The President shall have the following duties:

- Create the agenda for all meetings of the full Board of Directors.
- Preside at all meetings of the full Board.
- Appoint all committees with the concurrence of the Board-
- Appoint chairs for all committees.
- Perform all official correspondence.
- Preside at all meetings of the Executive Committee.
- From time to time, report to the Board on matters that may affect TYD.
- Have general superintendence and direction of all board members and officers and see that their duties are properly performed.
- Serve as an ex-officio member if desired; the role of ex-officio members is described in the Board Manual
- Perform all other duties common to the office.

## B. Vice-President

The Vice-President shall have the following duties:

- Perform the duties of the President in the President's absence and ~~shall perform~~ all other duties common to the office.
- Support the President, performing all duties assigned by the President.
- Ascend to the President office after the President's term expires and ensures they are prepared for this position once elected.
- Work closely with the President to transfer and gain knowledge in all matters that may affect TYD
- Conduct the one-on-one elements of new board member orientation.
- See that an annual report is prepared by TYD staff for presentation to the Board of Directors.