



SOCIAL STUDIES INSTRUCTOR JOB DESCRIPTION

EMPLOYMENT CATEGORY: Contract
RESPONSIBLE TO: Site High School Principal
DATES: August to May
FTE: 1:00
LOCATION: ACE Charter High School
1929 N. Stone Avenue
Tucson, Arizona 85705

POSITION SUMMARY:

The mission ACE / YouthWorks Charter High Schools is to provide alternative, rigorous, technology-enhanced instruction for “at-risk” youth within a safe, supportive environment leading to graduation and preparation for success beyond graduation. To achieve this mission, teachers must be able to use differentiated instructional interventions based on measured student needs for academic achievement. Teachers must be able to develop lesson plans that integrate the Arizona Academic Standards into instruction. All teachers at ACE and YouthWorks must be able to develop and maintain a classroom environment that facilitates learning, encourages student engagement, and invites administrative evaluation.

ESSENTIAL FUNCTIONS:

The list of essential functions is not exhaustive and may be supplemented.

- Prepares lesson plans and instructs students in accordance with established curriculum and student needs.
- Familiar with computer hardware and software used at ACE / YouthWorks Charter High School.
- Maintain Highly Qualified status, attend sustained professional development, and work with learning teams.
- Assess student needs and performance. Develop, implement and evaluate daily academic achievement. Modify instruction to meet the needs of each student.
- Uses and implements classroom management techniques to maintain organization, orderliness, student safety, and productive teaching/learning environment.
- Plans instructional activities to encourage and motivate students.
- Ensures parents and students are informed of methods of evaluation used in the classroom.
- Inform parents of student progress and school activities. Advise parents of instructional methods that may assist students.
- Participate as member of an instructional team to promote learning activities for students consistent with ACE / Youth Works Charter High School’s mission, vision and goals.
- Collaborate with ACE / YouthWorks Charter High School and TYD staff to provide educational and support services to students.
- Request classroom supplies and instructional materials.
- Promotes learning and ensures classroom safety.
- Other duties as assigned by the Principal and/or Assistant Superintendent

MINIMUM QUALIFICATIONS:

- Meet Highly Qualified Teacher (HQT) as defined by the Arizona Department of Education (ADE).
- Preference given to teachers certified through successfully passing the content specific Arizona Educators Proficiency Exam (AEPA).
- Possess a valid and current Arizona IVP Finger Print Clearance Card.

PREFERRED QUALIFICATIONS:

- Valid Arizona teaching certificate.